

TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION
Enterprise Project Manager SR
(Strategic Technology Solutions Business and Community Development Domain)

Job Summary: The Strategic Technology Solutions division within the Department of Finance & Administration is implementing an IT delivery model for its customer agencies. The Enterprise IT Transformation initiative involves building a highly qualified and experienced organization to support our agencies in five business domains through a shared resource delivery model. Critical resources are being recruited to build this delivery model to improve our IT customer service, improve strategic planning with a focus on enterprise solutions and provide improved solution delivery success rates. This person reports to the BCD Enterprise Project Director.

Duties and Responsibilities:

- Contract management, project management, organizational change management, vendor relationships, recruiting, team building, resource management, and risk/issue resolution.
- Provide guidance at a statewide (enterprise) level and will be responsible for supervising project management staff and for oversight and management of medium-large software application development projects, business process re-engineering and complex change management efforts.
- Perform work at the enterprise level and across the departments within the BCD Business Domain.
- Projects will require significant governance responsibilities involving multiple business units.

Minimum Qualifications: Bachelor's Degree or Master Degree in Business Administration or Information Technology. Relevant professional information technology experience may be substituted for the required degree.

Required:

- Requires an extensive background in managing large, complex projects that cross multiple business units with outstanding interpersonal and communication skills.
- Demonstrates strong leadership and communication skills in working with all levels in state government and any external stakeholders.
- Experience must include scheduling, establishing level of effort, resource loading and management of the project team, comprised of technical and program staff as well as contractors from one or more firms, to complete tasks within estimated time frames and budget.
- Requires a solid background in managing contracts, monitoring vendor performance, and building productive relationships with vendors.
- Utilizes effective project management methodologies demonstrating a strong knowledge of PMBOK and business analysis best practices.
- Effectively manages and monitors issues/risks. Ensures issues/risks are tracked and escalated as needed.
- Demonstrates strong interpersonal skills with all levels of personnel and demonstrate the ability to motivate employees/teams to apply skills and techniques to solve dynamic problems.
- Effectively develops and delivers formal presentations to project sponsors and/or business process owners. Builds consensus and support throughout the project lifecycle.
- Must have at least 7+ years Project Management experience on large, complex IT development and implementation projects.

Preferred Qualifications:

- 10+ years Project Management experience on large, complex IT development and implementation projects.
- Bachelors or MBA/Master's degree.
- Experience working in the governmental sector (local, state, or federal).
- Strong IT technical background.

TENNESSEE DEPARTMENT OF FINANCE AND ADMINISTRATION
Enterprise Project Manager SR
(Strategic Technology Solutions Business and Community Development Domain)

- Experience working with Agile software development methods.
- Experience with Planview IT Project Portfolio Management software.
- Certification in one or more of the following: Project Management Professional (PMP), Six Sigma, LEAN, Business Process Management.

The State of TN is an Equal Opportunity Employer.

Resumes should be submitted via email to EIT.Resumes@tn.gov

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.